Introduction to Human Sciences at the Bodleian Libraries

BODLEIAN LIBRARIES

UNIVERSITY OF OXFORD

Helen Worrell

Archaeology and Anthropology Subject Librarian

Plan for today

1 Getting started

2 Understanding reading lists
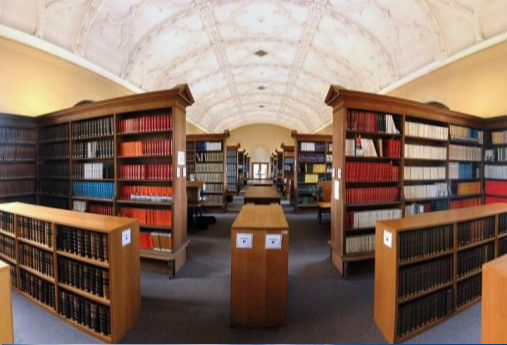
3 Avoiding plagiarism

4 Getting further help

Plan for today

1

Getting started

BODLEIAN LIBRARIES
UNIVERSITY OF OXFORD

26 libraries including:
Art (BAAAW) Library,
Radcliffe Science Library, Old Bodleian
Library etc.

118,000 + e-journals
1.4 million e-books
1,500 databases

13 million print volumes
(1,000 items added weekly)

Bodleian Libraries Offsite Storage

In SOLO: 'Must request delivery'

Pick your study space...

-All-
Contemporary
Historic
Silent
Low background noise
Hot and cold drinks allowed (KeepCups)
Bottled water only
No drinks allowed

-All-
Café/refreshments
Places to take a break
Toilets
Large desks
Individual carrels
Group study areas
Laptop-free areas
Print, copy and scan (PCAS)
3D printers
Free Wi-Fi
Sockets

Atmosphere   Accessibility   Facilities   Open

-All-   ⌄   -All-   ⌄   -All-   ⌄   -All-   ⌄   Clear

Art, Archaeology and Ancient World Library

Mon–Fri: 9am–9pm | Sat: 10am–6pm | Sun: 11am–7pm

Bodleian Old Library

Mon–Fri: 9am–9pm | Sat: 10am–4pm | Sun: 11am–5pm

Cairns Library at John Radcliffe Hospital

Mon, Tues, Thurs & Fri: 9am–7pm | Wed: 10am–7pm | Access 24/7 for OUH staff, clinical medical and graduate...

Education Library

Mon–Fri: 8.30am–7pm | Sat: 1pm–6pm | Sun: 11am–6pm

English Faculty Library

Mon–Fri: 9am–5pm

Girdlestone Memorial Library at Nuffield Orthopaedic Centre

By appointment only

History of Medicine Library

Mon–Fri: 2pm–5pm

Horton Hospital Library

Mon–Fri: 9am–5pm

SOLO: Search Oxford Libraries Online

Social Science Library

Radcliffe Science Library

Key libraries for Human Sciences

Social Science Library

- **Term Time (wk 0-9) opening hours:** M-F: 9am-10pm / Sa:10am-6pm / Su:11am-7pm

- **Subjects covered:**

- Anthropology (inc Medical and Biological), Migration Studies, Forced Migration Studies, Geography.

Social Science Library Services

- Main enquiry point with efficient and friendly staff

- Wide range of study spaces

- PCs and WiFi

- Printing, Copying and scanning

- Subject Consultants

Radcliffe Science Library

- **Term Time (wk 0-9) opening hours:**
M-F: 9am-10pm / Sa:10am-4pm / Su:11am-5pm

- **Subjects covered:**
- Physical Sciences, Biological Sciences, Medicine, Experimental Psychology, Mathematics, Computing Science and Geography.

Group study rooms

Easy to book online.

Rooms available for groups of 3 to groups of 16.

All rooms have step-free access and Wi-Fi available.

Where drinks are allowed, these can be hot and cold drinks in KeepCups.


More information for all library sites:

https://www.bodleian.ox.ac.uk/services/group-study-rooms

Borrowing: Undergraduates

|	Loan period	Loan limit	Maximum renewal period	Automatic renewals
Same Day Loan	3 hours	3 items	Can't be renewed	No
Short Loan	2 days	5 items	112 days (16 weeks)	Yes
Week Loan	7 days	20 items	112 days (16 weeks)	Yes

Borrowing

- Automatic renewal upto 112 days (16 weeks)

- Remember your books may NOT renew

- Overdue books = Blocked from borrowing
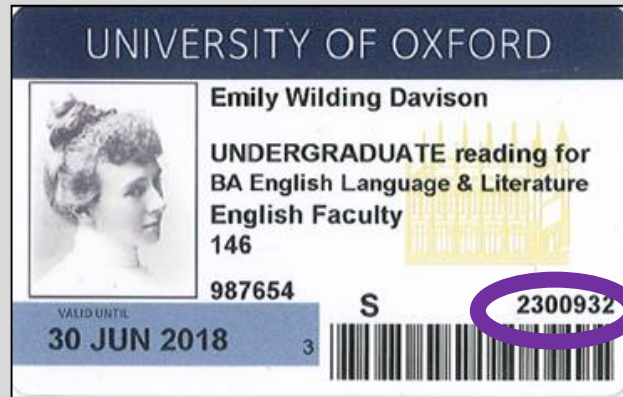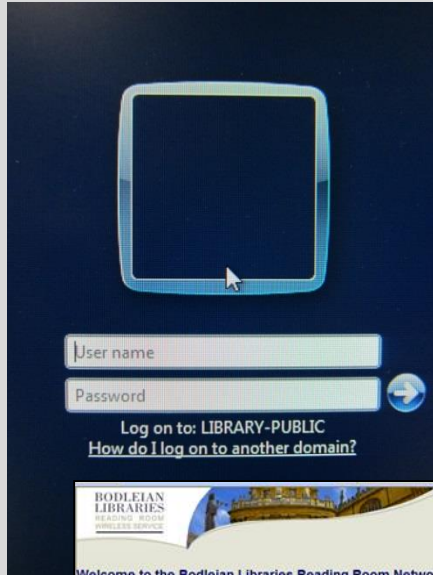
Your **username** is the 7-digit number on your University card.
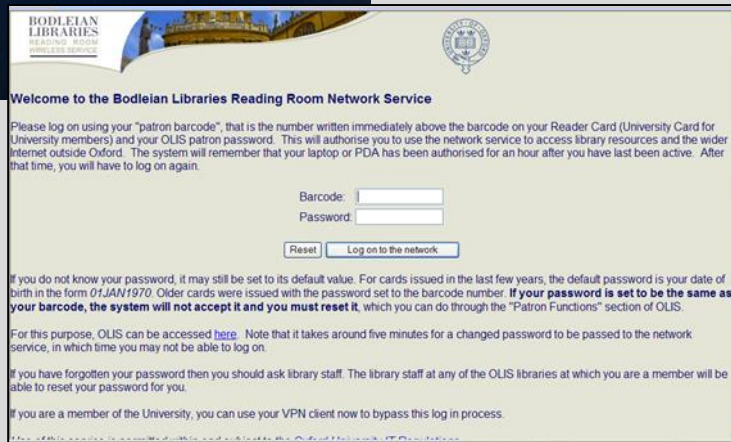
Bodleian Libraries username and password
Photocopying, printing, scanning, computing and Wi-Fi
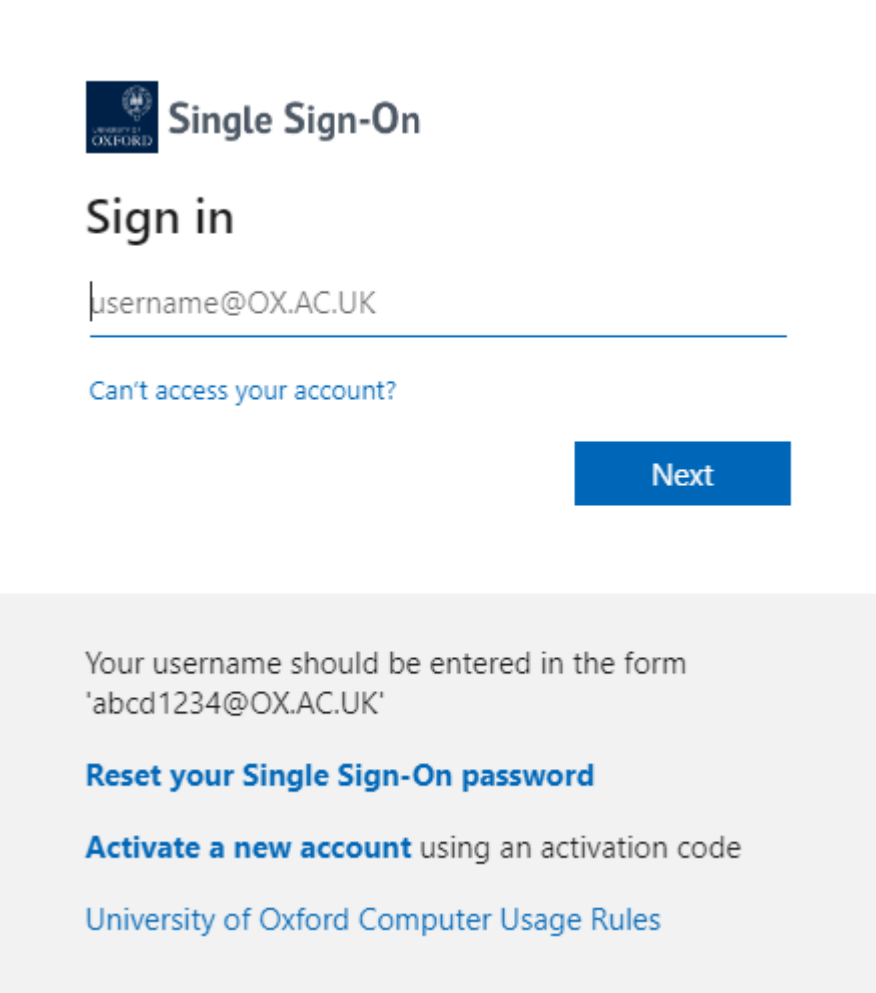Username: barcode number
Set your password
at https://register.bodleian.ox.ac.uk/

Connecting to services: 2

Use your **Single Sign On (SSO)** (issued by IT Services) to:-

1. login to **SOLO** (the catalogue)

2. and **MyAccount (renew books; order stack requests)**

3. access **online resources off-campus**

4. **Order free chapter scans**

| Remember to logout when using public access PCs |

Using SOLO

Renew, reserve, save, cite, access

http://solo.bodleian.ox.ac.uk

Plan for today

1 Getting started

2 Understanding reading lists

ORLO (Oxford Reading Lists Online) provides **direct links** to online content and live **location** and **availability** information for books. It makes finding material easy giving you **more time** to study and learn.

Books
Chapters
Articles

Identifying books

author's name

Book title

Ley, David. *Millionaire Migrants : Trans-Pacific Life Lines*.
Chichester: Wiley-Blackwell, 2010.

place of publication: publisher, date of publication

Identifying books: watch out for…

author's name

place of publication: publisher, date of publication

Pink, Sarah. Doing Visual Ethnography. Fourth edition. Los Angeles: SAGE, 2021.

book title

edition

Identifying chapters

chapter author

Chapter title

editor name

Dwyer, C. 'Diasporas'. In, Cloke, P., Crang, P. and Goodwin, M. (eds.) Introducing Human Geographies. Hodder Arnold, 2005

book title

place of publication: publisher, date of publication

Identifying articles

author's name

Article title
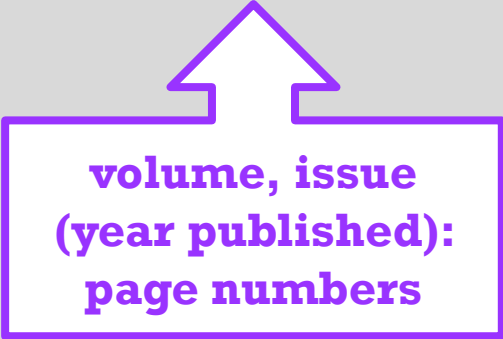
Fresnoza-Flot, A. Migration status and transnational mothering: the case of Filipino migrants in France. Global networks 9, 2 (2009): 252–270.

Journal title

volume, issue (year published): page numbers

In-depth intro to SOLO

If you are new to Oxford and would like a more in-depth introduction to Library Services, SOLO and finding reading list items, a short welcome webinar is available here:

[Bodleian Libraries Welcome 2024/25 (panopto.eu)](#)

Welcome webinar

Watch our welcome webinar for new students.

SOLO: useful links box

Databases A-Z

Provides information on online databases and archives

Click 'more' for info on scope, coverage and access

Databases A-Z: Anthropology
Find the best library databases for your research.

Accessing online journals

Browzine
List of online journals

Browse by subject

Create virtual bookshelves for you research area

Subscribe to new content alerts for specific journals

Journalsearch
List of online journals

Browse by subject

Useful for journals with tricky names

SOLO: Useful tips

decolonising middle east anthropology bishara   ✕   Search Everything ▾   🔍   **ADVANCED SEARCH**

Sort & Filter Results

☐ **SELECT ALL**   *0 selected*   *1-2 of 2 Results* ▾   📌 Save query

◯ Include results without full-text access

Sort by Relevance ▾

☐ 1

ARTICLE
Decolonizing Middle East anthropology
Bishara , Amahl

↗ 🔗 ✉ 📌 ⋯

Pin items to your account to read later

ARTICLE
Decolonizing Middle East anthropology
Bishara , Amahl
American ethnologist, 2023-08, Vol.50 (3), p.396-408
❝ ... are. It entails working toward liberations that are always plural. Decolonizing SWANA anthropology faces distinct challenges in the field, the university, and publication... ❝
📦 PEER REVIEWED   🔓 OPEN ACCESS
Find & Request ›
🟢 **Online Access** ›
📄 Download PDF ↗   📄 Read Article ↗   📖 View Issue Contents ↗

Send items to your citation software

Export Options

📄 FAVOURITES/ORLO   📊 EXCEL   ❞ CITATION   🖨 PRINT   🔗 PERMALINK   ✉ EMAIL

📄 BIBTEX   EN ENDNOTE   MENDELEY   RW REFWORKS   RIS

SOLO: Useful tips

Downloading lots of pdfs to read later?

Remember to clear your cache and cookies!

Settings

Search settings

Profiles

Privacy, search, and services

Appearance

Sidebar

Start, home, and new tabs

Share, copy and paste

Cookies and site permissions

Default browser

Downloads

Family safety

Languages

Printers

System and performance

Reset settings

Phone and other devices

Accessibility

About Microsoft Edge

Always use "Strict" tracking prevention when browsing InPrivate

Delete browsing data

This includes history, passwords, cookies and more. Only data from this profile will be deleted. Manage your data

Clear browsing data now   Choose what to clear

Choose what to clear every time you close the browser

Clear browsing data for Internet Explorer

This includes history, passwords, cookies and more. Chosen data for Internet Explorer and Internet Explorer mode will be deleted.

Clear browsing data now   Choose what to clear

Clear chosen data for Internet Explorer and Internet Explorer mode every time you exit Microsoft Edge

To choose what to clear, go to the delete browsing history menu

Privacy

Select your privacy settings for Microsoft Edge. Learn more

Send "Do Not Track" requests

Allow sites to check whether you have payment methods saved

SOLO: MySolo
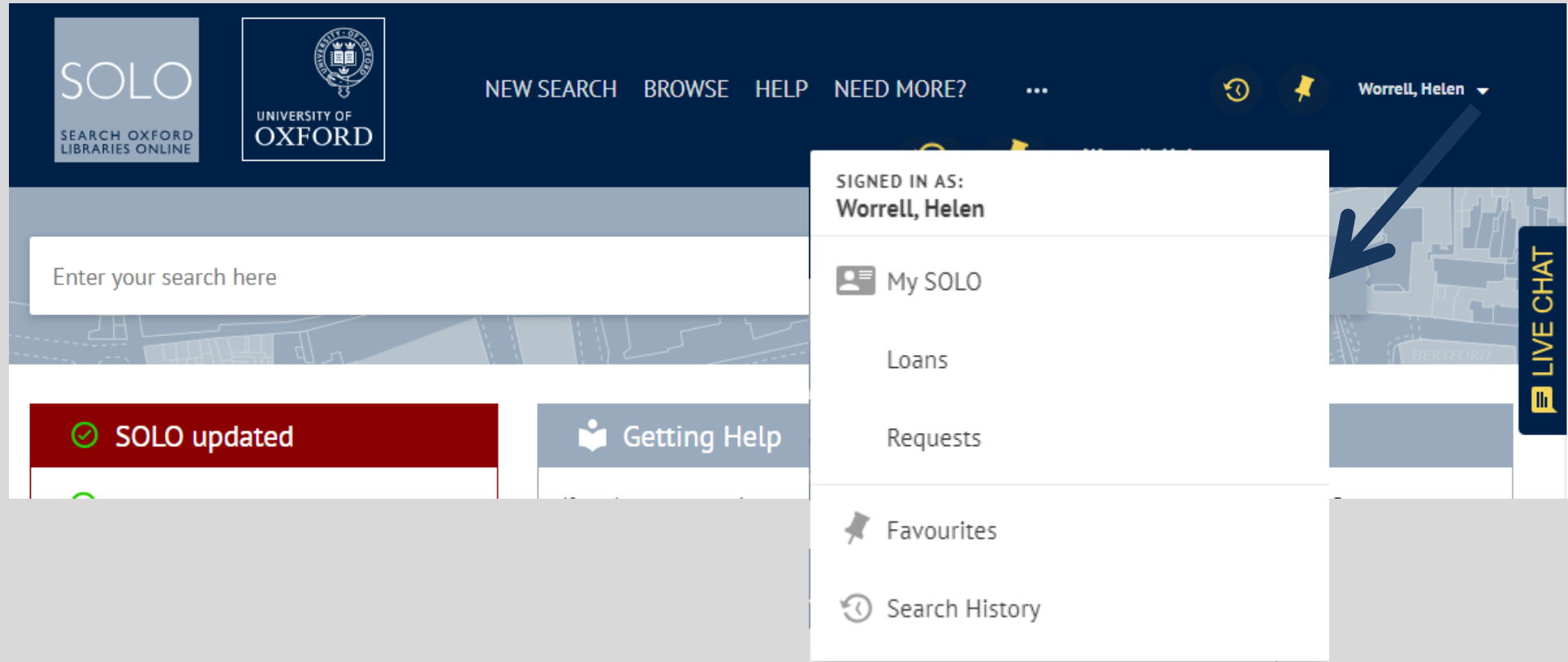
My SOLO shows your loans, requests and more.

Plan for today

1

Getting started

2

Understanding reading lists

3

Avoiding plagiarism

What is plagiarism?

"Presenting work or ideas from another source as your own, with or without consent of the original author, by incorporating it into your work without full acknowledgement. All published and unpublished material, whether in manuscript, printed or electronic form, is covered under this definition, as is the use of material generated wholly or in part through use of artificial intelligence (save when use of AI for assessment has received prior authorisation e.g. as a reasonable adjustment for a student's disability) Plagiarism can also include re-using your own work without citation. Under the regulations for examinations, intentional or reckless plagiarism is a disciplinary offence."

'Plagiarism | University of Oxford', accessed 25 June 2024, https://www.ox.ac.uk/students/academic/guidance/skills/plagiarism.

Forms of plagiarism

- Copying someone else

- Summarising, quoting or paraphrasing someone else's idea, theory or words without a reference for original source

- Reusing your own work

- Reusing lecture slides

- Using ChatGPT/AI without permission

Avoiding plagiarism

REFERENCE AND ATTRIBUTE IDEAS

GOOD AND CONSISTENT NOTE TAKING

BE SYSTEMATIC

Referencing: what

- When referencing, an author acknowledges the source of their ideas.

- They provide enough information for the reader to locate the source for themselves.

Anthropological study of the Southwest Asia and North Africa (SWANA) region took shape in the shadow of the priorities and power of European colonizers (Asad, 1973; Said, 1989), influencing scholarly, literary, and public imaginations (Said, 1978). Euro-American anthropology tended to see the region as a mirror for itself. Early anthropological writing in the 19th century treated Palestinians as "residual biblical relics" (Furani & Rabinowitz, 2011, p. 476), part of the European past. French colonizers viewed Berber people as proto-Europeans, purportedly secular and democratic in their mountain villages (Goodman, 2005; Silverstein, 2002). Writers saw the Arabian Peninsula as the space of the exotic Other (Kanna et al., 2020). These Orientalist representations claimed to be objective but obscured their own political location.

African people displayed the attributes necessary for respect through clothing, housing, education, hygiene, good manners, and so on.[9] Scholars have written extensively about the politics of respectability to demonstrate how people devised a meaning of respect that consciously excluded the judgments of hostile whites.[10] In all, respectability is both the name of a strategy and a description of behavior to realize the aim of that strategy, respect. To borrow an idea from Frederick Cooper, honor and respectability are 'indigenous' categories. Yet scholars also use the language of honor and respectability to analyze how people presented themselves as worthy persons.[11] Thus, they are real ideas but they are also slippery concepts.

This article offers a 'micropolitics of *a* colonial situation'[12] by focusing on one story of racial interaction in Southern Rhodesia in 1931 in order to elucidate and understand competing notions of honor and respectability in a shared colonial society.[13] Historians of the American South have used the phrase 'racial etiquette' to refer to the tacit code that guided individual behavior as blacks and whites encountered one another on sidewalks, in

[5] Iliffe, *Honour*, 4–5.
[6] R. Ross, *Status and Respectability in the Cape Colony, 1750–1870: A Tragedy of Manners* (Cambridge, 1999).   [7] Iliffe, *Honour*, 4.   [8] *Ibid.* 246.
[9] As in the 'AmaRespectables' cited in *Ibid.* 246. Among the works that have influenced my thinking are Ross, *Status and Respectability*; and M. West, *The Rise of an African Middle Class: Colonial Zimbabwe, 1898–1965* (Bloomington, 2002). T. Barnes's notion of 'righteousness' points to the lively debates among people over who and what was respectable: '*We Women Worked So Hard*': *Gender, Urbanization and Social Reproduction in Colonial Harare, Zimbabwe, 1930–1956* (Portsmouth, NH, 1999), es-

- Two main styles of in text citation:

Author-date

Footnotes

Referencing: why

Supports your arguments with **evidence** and **examples**

Gives others **credit** and recognition for their work

Separate your ideas from the ideas of others

Demonstrates the **quality** of resources you have used and your own knowledge of the subject

Criteria for a distinction: *Arguments are well supported by evidence and citation of relevant sources, demonstrating critical thinking, knowledge of literature, and with no substantial errors.*

- Applies to books and articles

- Primary sources such as legal materials, census data, reports, datasets.

- Applies to data, codes, tables and diagrams also

- Also unpublished items: emails, letters, lecture slides

- But not 'common knowledge'

Anthropological study of the Southwest Asia and North Africa (SWANA) region took shape in the shadow of the priorities and power of European colonizers (Asad, 1973; Said, 1989), influencing scholarly, literary, and public imaginations (Said, 1978). Euro-American anthropology tended to see the region as a mirror for itself. Early anthropological writing in the 19th century treated Palestinians as "residual biblical relics" (Furani & Rabinowitz, 2011, p. 476), part of the European past. French c[...] viewed Berber people as proto-Europeans, purportedly secular and democrat[...] mountain villages (Goodman, 2005; Silverstein, 2002). Writers saw the Arabian as the space of the exotic Other (Kanna et al., 2020). These Orientalist represe[...] claimed to be objective but obscured their own political location.

Abowd, Thomas Philip. 2014. *Colonial Jerusalem: The Spatial Construction of Identity and Difference in a City of Myth, 1948–2012.* Syracuse, NY: Syracuse University Press.

Google Scholar

Abu El-Haj, Nadia. 2001. *Facts on the Ground: Archaeological Practice and Territorial Self-Fashioning in Israeli Society.* Chicago: University of Chicago Press.

Google Scholar

Abu Hatoum, Nayrouz. 2020. "For 'a No-State Yet to Come': Palestinian Urban Place-Making in Kufr Aqab, Jerusalem." *Environment and Planning E* 4 (1): 85–108. https://doi.org/10.1177/25148486209 43877.

View | **Google Scholar**

Abu-Lughod, Lila. 1989. "Zones of Theory in the Anthropology of the Arab World." *Annual Review of Anthropology* 18: 267–306. https://doi.org/10.1146/annurev.an.18.100189.001411.

View | **Web of Science®** | **Google Scholar**

Anything that is referenced in the article/essay/chapter

Is cited in the reference list

Referencing: format

- A referencing style will give you guidance on how to format your references

- It will tell you what information you need

- You should use this style consistently

- The department or your tutor may recommend a style for you to use

REFERENCING STYLES

Harvard ⌄

- MHRA 4th
- MHRA 3rd
- Vancouver
- OSCOLA
- APA 7th
- IEEE
- MLA 9th
- Chicago
- **Harvard**

Plan for today

1 Getting started

2 Understanding reading lists

3 Avoiding plagiarism

4 Getting further help

Sources for help: Live chat

Sources for help: Study Skills

Study skills and training

Advice on academic good practice including avoiding plagiarism, managing your [workload], taking, referencing and revision. You can also consult your subject handbook and graduate supervisor for advice specific for your discipline.

Plagiarism
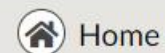Learn how to avoid unintentional plagiarism and

Managing your workload
Tips for effective time management and essay

https://www.ox.ac.uk/students/academic/guidance/skills

LPASS
Learning Productivity and Study Skills Support

In this area, you can find resources to help with your learning productivity and study skills. You can ask questions and share tips. You can browse the content without joining or even logging in. But **join** if you want to ask questions and get notifications of upcoming events.

🏠 Home
⌨ Writing
📅 Organisation
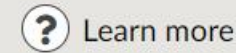▶ Session Recordings

📖 Reading
🪄 Referencing
🛠 Tools for Study
❓ Learn more

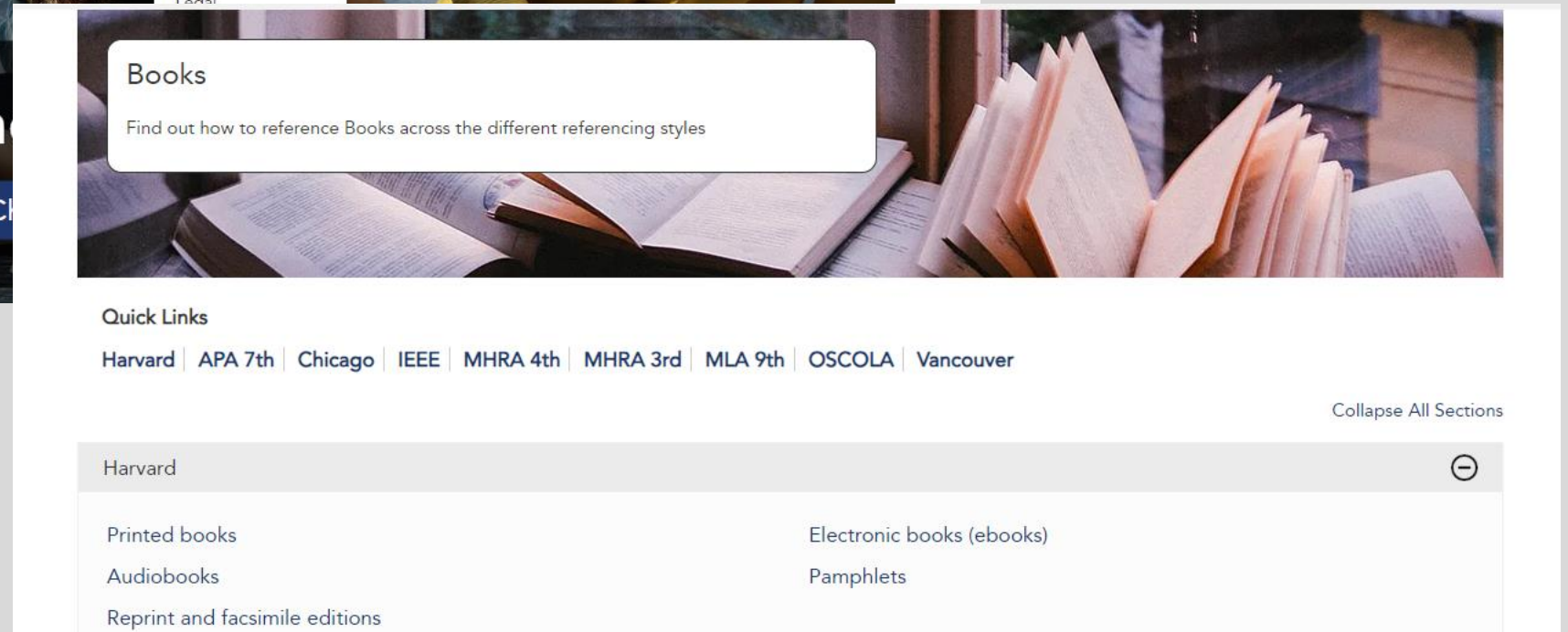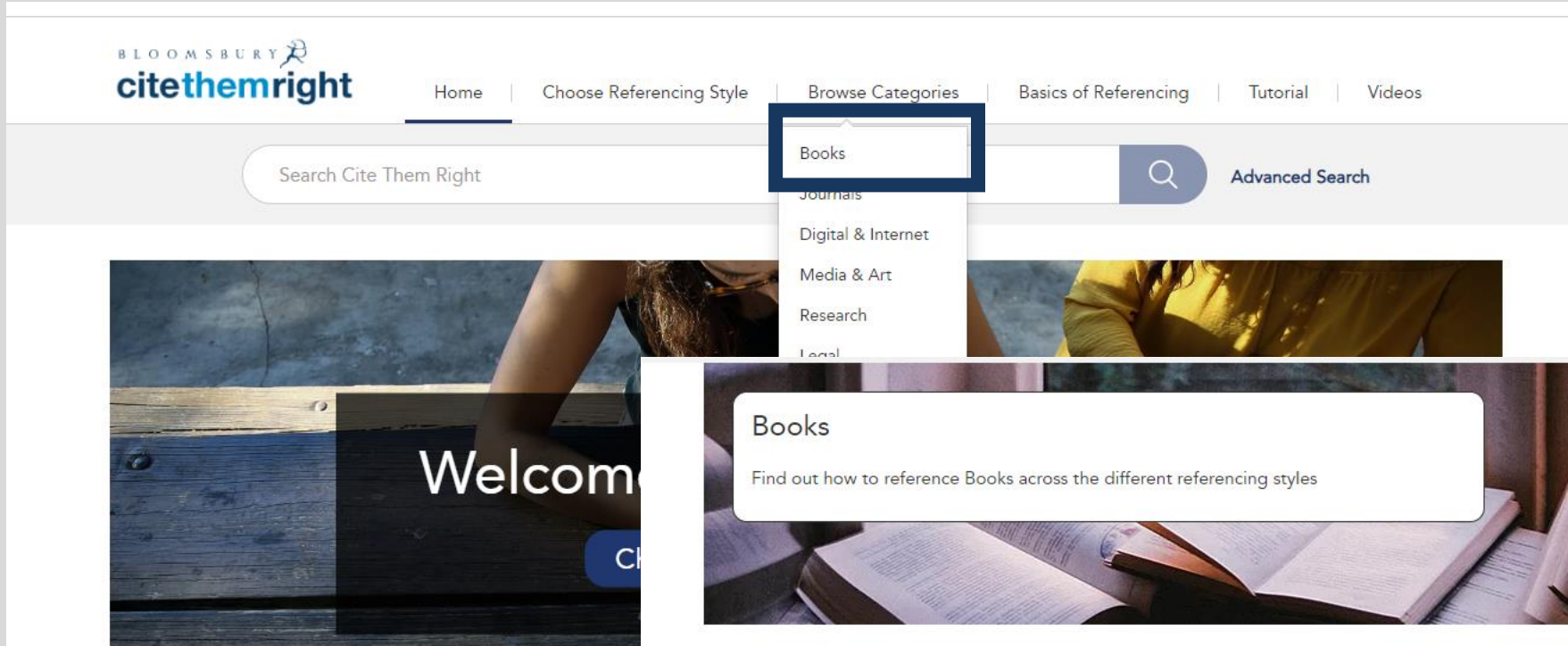https://canvas.sbs.ox.ac.uk/courses/56

Sources for help: Study Skills

- Free books, documents and videos on study skills.

- Over 300 resources!

- Topics include note taking, critical thinking and referencing.

- Go to https://oxford.alma.exlibris group.com/leganto/public/4 4OXF_INST/lists/4286169899 0007026?auth=SAML

  or scan the QR code.

Sources for help: Cite them right

Sources for help: LibGuides

https://libguides.bodleian.ox.ac.uk/oxford

Disabled readers / readers with SpLDs

- If you have a disability or a Specific Learning Difficulty (e.g. dyslexia), you may be able to register for additional library support such as extended loans

- Please contact the Disability Librarian for further information

Tel. 01865 283861

Disability.librarian@bodleian.ox.ac.uk

http://libguides.bodleian.ox.ac.uk/disabled-readers

http://www.bodleian.ox.ac.uk/using/disability

Any further questions

Helen .Worrell @ Bodleian.ox.ac.uk

Referencing questions

New book requests

Make the best of SOLO

Finding literature on a topic

Buying resources for your reading list

Using alerts to keep up to date